How to Configure Email Settings

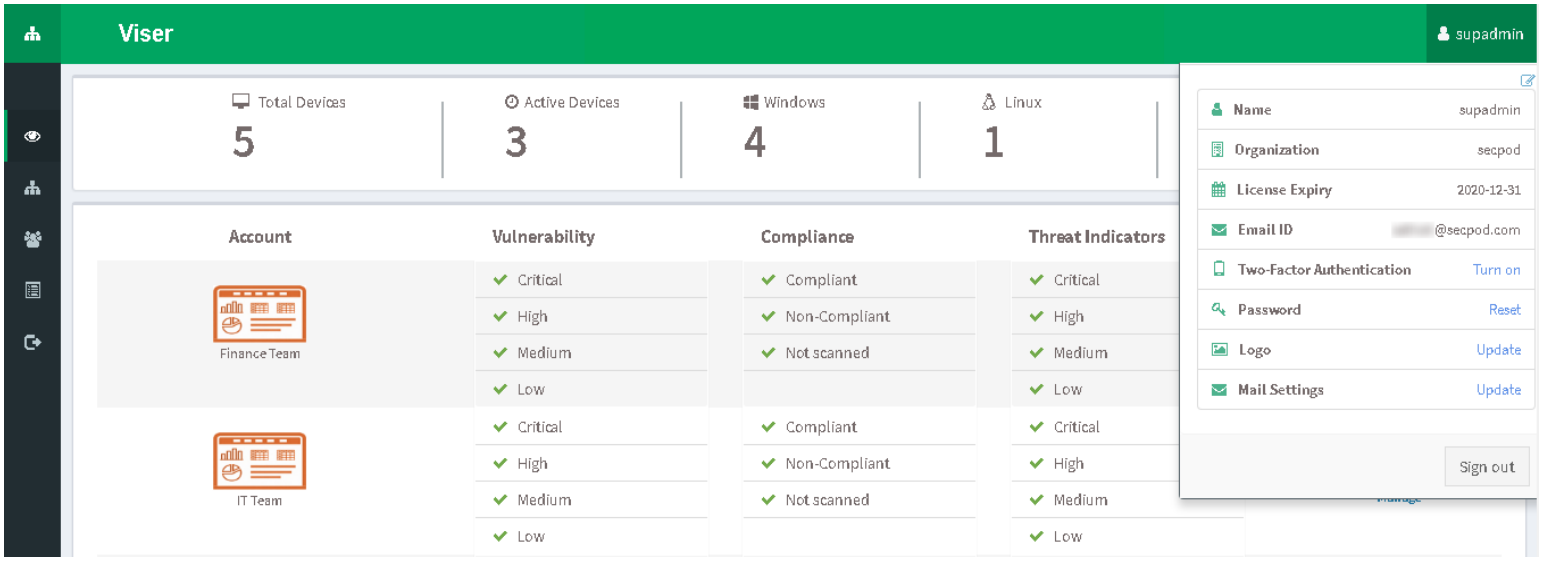
Introduction

Configure Email Settings to get the Alerts and to export the different reports like Executive, Device, Asset, vulnerabilities, Compliance, patch, Threat indicator, CMD & Ctrl reports.

Steps to Configure Email Setting

Steps to configure email settings:

1. Login in to the viser through any latest browser.
2. Click **User info** (Account user) in the top right corner.
3. In Mail Settings, click **update**.



4. In Update Account Mail Settings mention all details,

   SMTP Host: Type the SMTP Host server belongs to using username of an Email account.

   (Example if, xxx@gmail SMTP Host like smtp.gmail.com)

   SMTP Port: Mention a port next to entered SMTP Host text box.

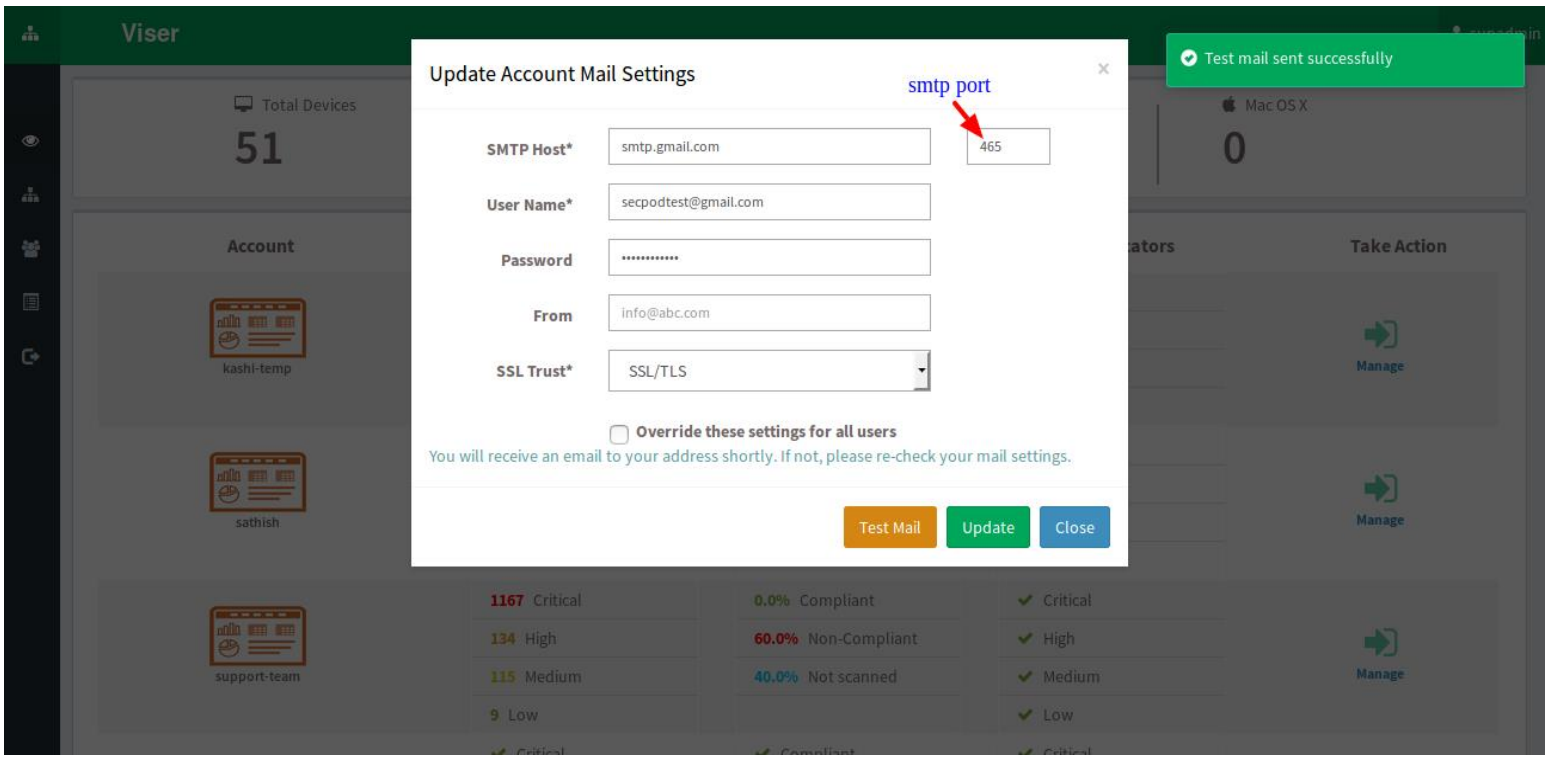
   - SSL/TLS port is 465.
   - STARTTLS port is 587
   - None port is 25.

Username: Enter a username in the format of Email Address ex: abc@gmail.com

Password: Current password to the mentioned Email address.

SSL Trust: Select SSL Trust mode connection with the options,

- SSL/TLS port is 465.
- STARTTLS port is 587
- None port is 25.

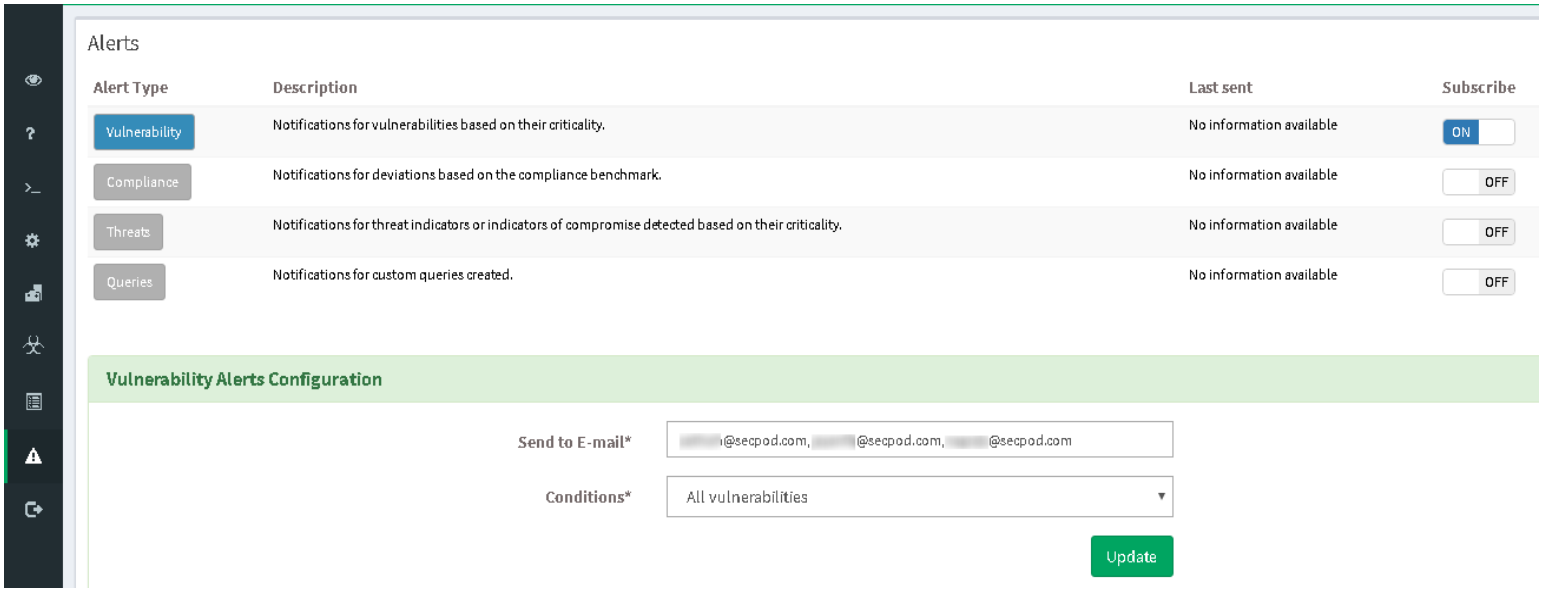


5. If you want to override these settings for all users in your account **enable** on the menu box.
6. Click on **Test Mail** button, if mail sent successfully, it will pop up window and show a message.
7. Click **Update** to apply changes in Email setting.

Setup Alerts through Mail

To setup an alert to the mail settings:

1. Login in to the Viser.
2. Open the **Manage** page of an Account, Click on **Alert** in the right corner plane.

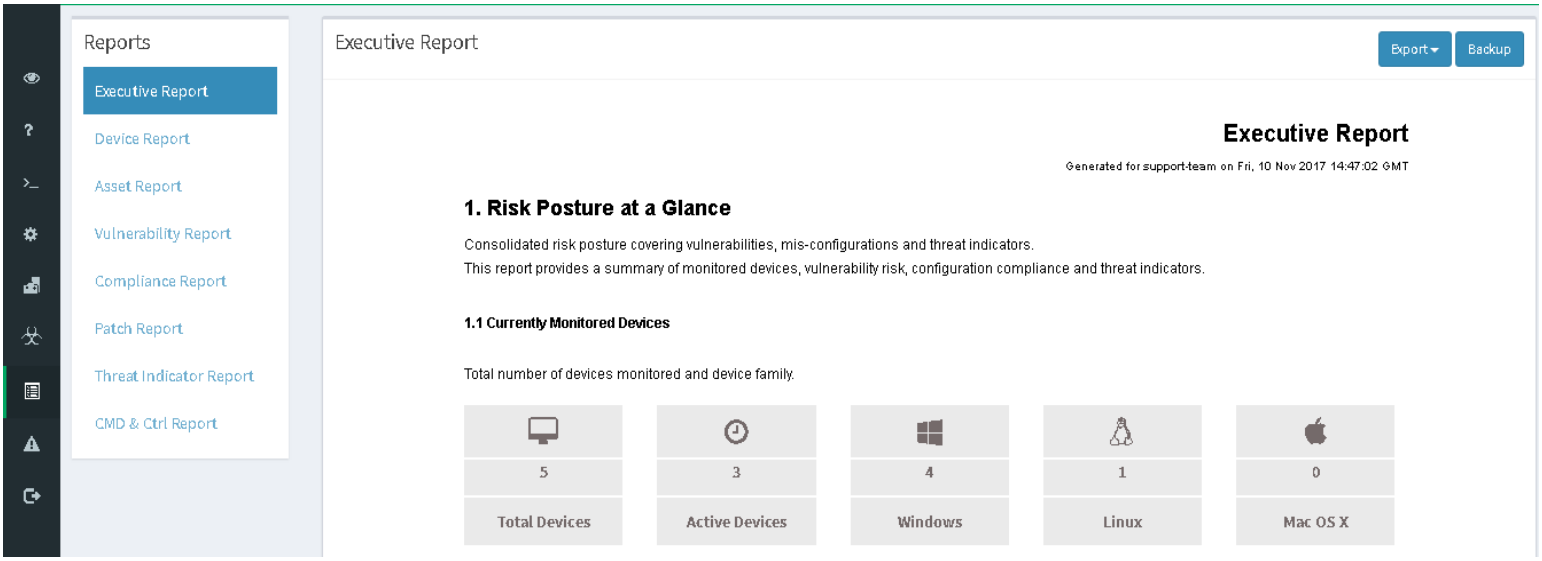


3. Subscribe to Enable the **Alert Type** with Vulnerability, compliance, threats, and query with the conditions.
4. In the **Send to E-mail** box, enter receiver email address and with multiple email separated by commas.
5. Use **Conditions** drop down box, Select the conditions to be based on the alert type.
6. Click **Update**. Alerts will be set, and receiver side gets alert in email message format.

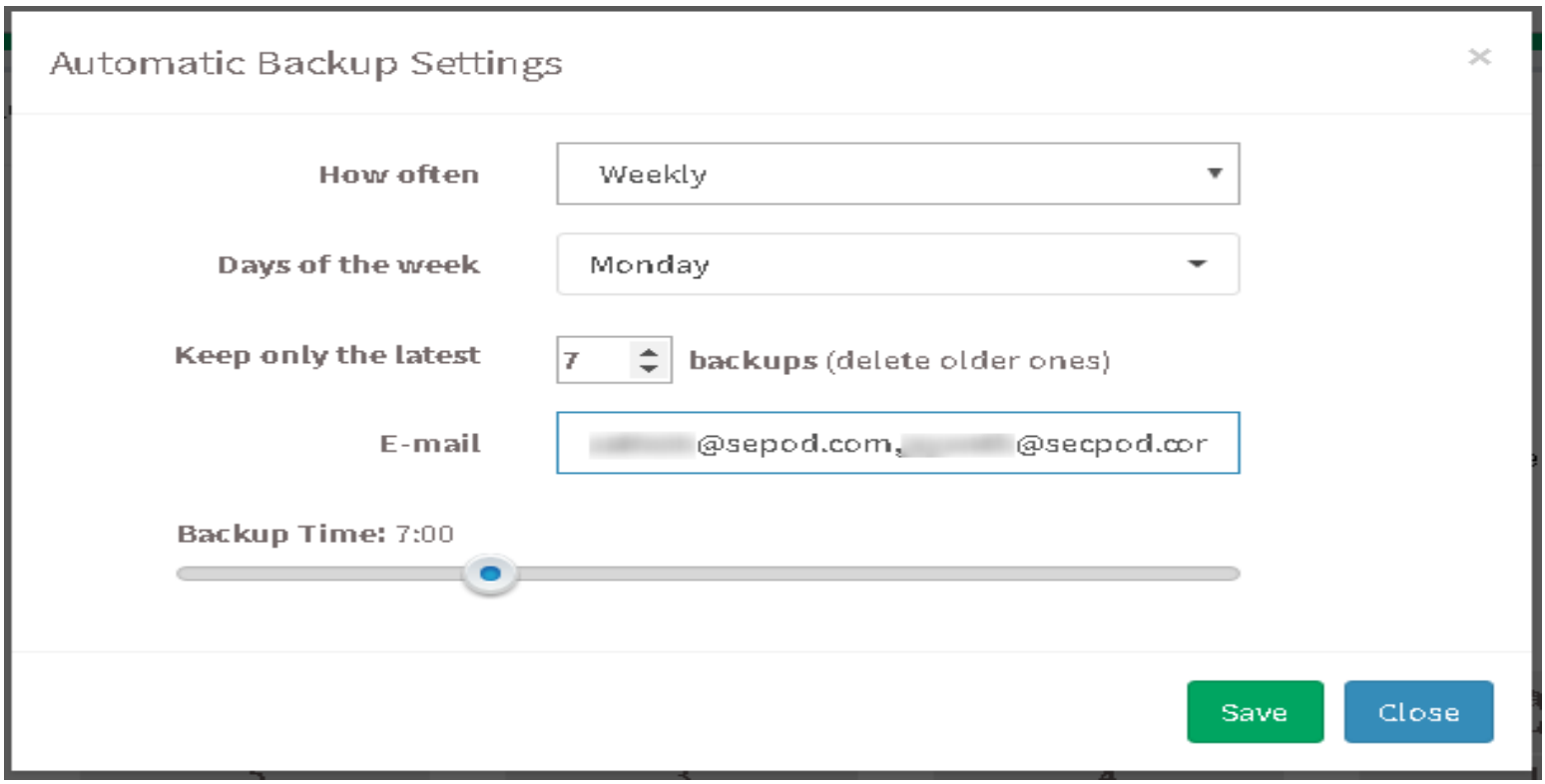
Generating Report and Sending through Email

Generate Reports in different ways to download and send to in mail to multiple accounts.

1. Log in to the viser.
2. Open the **Manage** page of an Accounts.
3. Click **Reports** in the left plane. Report Section will show multiple options in the report.

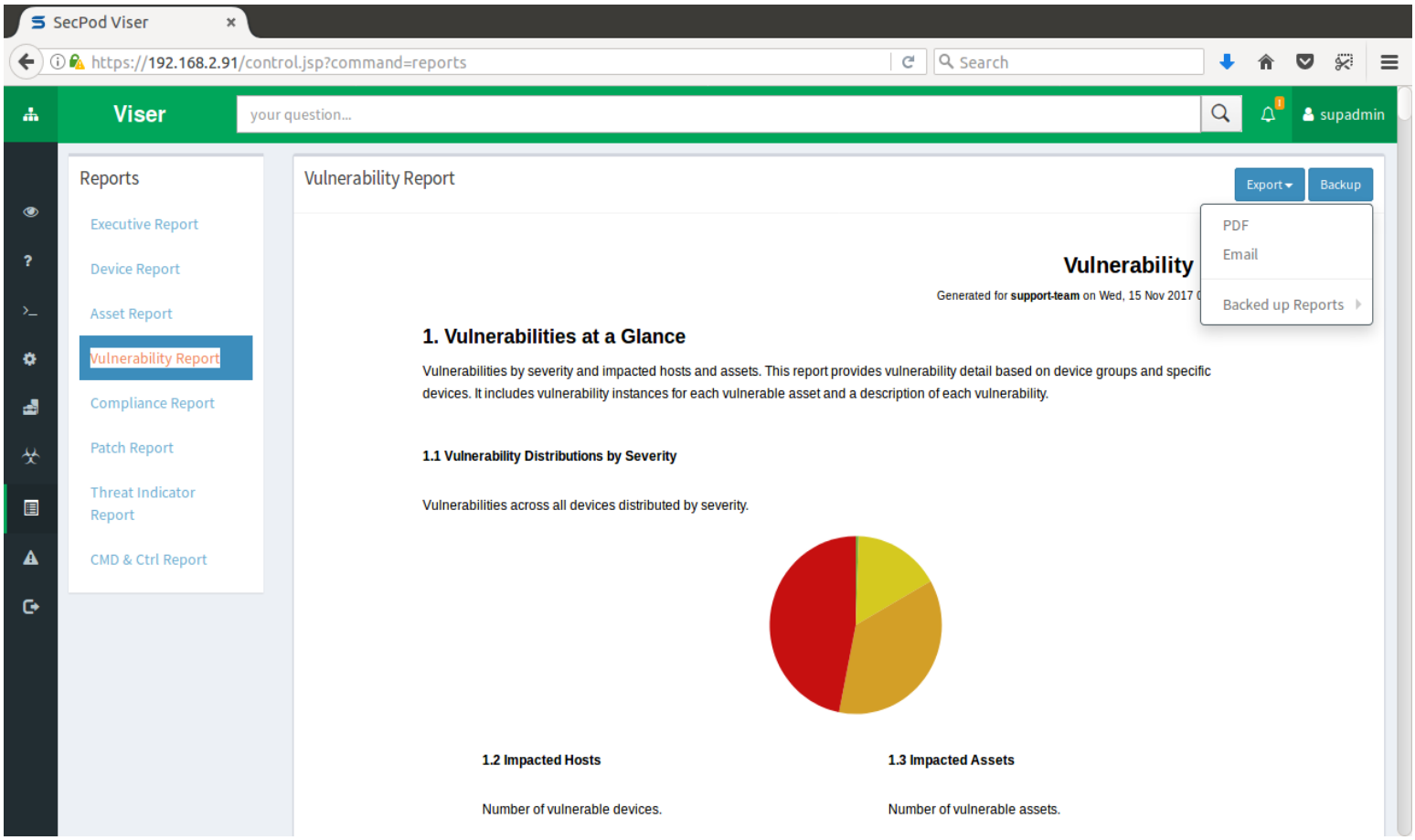


4. Click **backup** button in the left corner. Automatic Backup Settings will open.
5. Select often in **Daily/weekly backup** and Specify number of latest backup reports will be kept with the server.
6. Enter the Receiver Email address and add multiple Emails separated by with commas.
7. Select **Backup time** needed to take reports and sending through emails. So, if daily wise report, click **save**.
8. For weekly report, choose **days of the week** that you need a report. Then, click **save**



9. If user wants to download Instant report. Back to Home in **Report page**, click on **export**.

   Select **PDF** to download. The File will get downloaded on the local machine.



10. Select **Export** type as Email and email address or multiple email separated by commas. Click to **send**.

About Us

SecPod Technologies creates cutting edge products to ensure endpoint security. SecPod's deep information security expertise exceptionally positions the company to help solve complex endpoint security challenges. Headquartered in Bangalore with operations in USA, SecPod's products are deployed across diversified verticals.

Contact Us

Web Tel: +91-80-4121 4020
Email: info@secpod.com +1-918-625-3023

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